

Information Technology and Computer Skills Training

WORD 2007 - TABS/ TABLES/SECTION BREAKS WEBINAR (Virtual Lecture)

Where: Jefferson City, 1738 E Elm Lower Level

Time: 9:00 a.m. - 11:00 p.m.

Investment: \$50.00

NOTE: This class is a Distance Learning Class to be taken at your workstation. You will need speakers/headphones and a computer with high speed internet access. This is not a hands-on class.

Course Content

- Working with Tab
- Creating Tables
- Managing Tables
- Formatting Tables
- Performing Calculations
- Creating Page Breaks
- Creating Section Breaks

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